

# Lakes by the Bay South

## Community Development District

### Agenda

Seat 4: Michele Harris – (C)	
Seat 5: Ana Jo – (V.C.)	
Seat 1: Margaret Coon – (A.S.)	
Seat 3: Dorothy Morales – (A.S.)	
Seat 2: Open Seat	

Tuesday  
September 26, 2023  
9:30 a.m.

Isles at Bayshore Club  
21864 SW 93rd Path, Cutler Bay, FL  
<https://meet.goto.com/117995277>  
**+1 (872) 240-3212; Access Code: 117-995-277**

1. Roll Call and Pledge of Allegiance
2. Organizational Matters
  - A. Consideration of Appointment of Supervisor to Unexpired Term(s) of Office – Seat #2 (11/2024)
  - B. Oath of Office for Newly Appointed Supervisor(s)
  - C. Election of Officer(s)
3. Approval of the Minutes of the August 22, 2023 Meeting
4. Consideration of:
  - A. **Resolution #2023-07** Establishing an Electronic Signature Policy
  - B. **Resolution #2023-08** Adoption of Records Retention Policy
5. Ratification of:
  - A. Small Project Agreement (Storm Drain Cleaning) with Raptor Vac-Systems, Inc.
  - B. Exhibit #1 Proposal Contract #0070/2023 with Mayfair HomeServices, LLC
6. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Club Manager
    - 1) Monthly Report
    - 2) Discussion of Preventative Maintenance Agreement with The Fitness Solution, Inc.
  - D. Gate Updates
  - E. Field Manager – Monthly Report
  - F. CDD Manager

7. Financial Reports  
A. Approval of Check Run Summary

B. Balance Sheet and Income Statement

8. Supervisors Requests and Audience Comments

9. Adjournment

*Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.lakesbythebaycdd.com>*